

NOTICE OF MEETING

Governance & Audit Committee

Tuesday 29 June 2010, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: Governance & Audit Committee

Councillor Ward (Chairman), Councillor Thompson (Vice-Chairman), Councillors Beadsley, Blatchford, Edger, Leake, McCracken, Mrs McCracken and Mr G S Anderson

cc: Substitute Members of the Committee

Councillors Mrs Ballin, Mrs Beadsley, Birch, Harrison, Mrs Hayes, Mrs Shillcock and Worrall

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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AGENDA

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1. **Apologies for Absence**
To receive apologies for absence and to note the attendance of any substitute members.
2. **Declarations of Interest**
To receive any declarations of personal or prejudicial interests, and the nature of that interest, in respect of any matter to be considered at this meeting.
3. **Minutes - 29 March and 5 May 2010**
To approve as a correct record the minutes of the meetings of the Committee held on 29 March and 5 May 2010. 1 - 6
4. **Urgent Items of Business**
5. **Comprehensive Area Assessment**
To receive a report in relation to the Government's decision to abolish the Comprehensive Area Assessment. 7 - 10
6. **Review of Internal Audit**
To present the report on the Review of Internal Audit which has been received from the External Auditor and seek responses to two of the recommendations included. The External Auditor will attend the meeting to present the report and answer any questions. 11 - 22
7. **Presentation on the Fraud Statistics**
Simon Hendey will make a presentation to the Committee on fraud statistics which will cover the work of the Investigations team in general, where this is reported, how it is monitored, the policy for penalties/prosecutions, recovery of overpayments, and what the Council can get back from the Government.
8. **Internal Audit Annual Assurance Report 2009/10**
To consider the Head of Audit's annual assurance report which is required under the CIPFA Code of Practice for Internal Audit in Local Government. This is timed to support the Annual Governance Statement which accompanies the Council's annual accounts. 23 - 46

9. **Petition Scheme**
To seek endorsement of a draft Petition Scheme for adoption by the Council, together with other related decisions required to implement the legislation. 47 - 58
10. **Annual Governance Statement**
To consider the draft Annual Governance Statement 2009/10 and the Action Plan to address weaknesses identified in the Statement. 59 - 80
11. **Statement of Accounts 2009/10**
To consider the Statement of Accounts for 2009/10. 81 - 86

The Statement of Accounts has been circulated separately.